

**STATE WORKFORCE INNOVATION COUNCIL (SWIC)
EDUCATIONAL REVIEW COMMITTEE (ERC)**

April 19, 2013

10:00 – 11:30 a.m.

Indiana Government Center South
DWD Conference Room 130
Indianapolis, IN

Present: Dan Clark, Sandy Hartz, Leroy Jackson

Conference Call: Dennis Rohrs

Absent: Rebecca Nickoli, Derek Redelman, Tim Skinner

Also present from the Indiana Department of Workforce Development (DWD): Marie Mackintosh, Brenda Johnson, Amanda Brewer, and Donna Lovelady

At 10:15 a.m., the meeting was called to order by Dan Clark.

Marie Mackintosh reported on the April 18, 2013 meeting with the Kentucky Adult Education. Ms. Mackintosh presented the “WORKSmart Kentucky” document which gave an overview of the strategic transformation of the Kentucky workforce system. Discussion of the information included mention of Senate Enrolled Act (SEA) 465 which was signed into law by Governor Pence on April 15, 2013. SEA 465 created the Indiana Works Council, designed to increase coordination between the state’s educational, job skills and career training systems.

Ms. Mackintosh next summarized an article on “Sector Strategies.” Sector-based strategies take a comprehensive approach to identifying and addressing skills needs across key industries within a region rather than focusing on the workforce needs of individual employers. Sector-based strategies tie in to WorkINDiana because both can have an impact on connecting Hoosiers with current and developing jobs.

High School Equivalency Test: the changing landscape

Due to Indiana Department of Administration policy, DWD must lead the Request for Proposals (RFP) process. DWD must also determine the assessment standards and present them to the full SWIC for approval. After the RFP is approved, a vendor day will allow all interested applicants to present options.

The tentative RFP timeline:

May—release of RFP

June—initial review of applicant submissions

July—vendor presentations

July—review panel make recommendation

August/September—present to SWIC

The assessment cut scores and policy will be determined by the SWIC, with input from the ERC; DWD will contract the services.

A quorum being present, Dan Clark called for a motion to approve the March 1, 2013 ERC minutes. Leroy Jackson moved that the minutes be accepted; Sandy Hartz seconded; all were in favor and the motion was approved.

Leroy Jackson moved to accept the March 21, 2013 minutes, Sandy Hartz seconded; the motion was carried.

IN Training Review

Brenda Johnson presented four providers (handouts available) for committee review/approval: Cincinnati Labor Agency for Social Services; Hoosier Occupational Training Services; New Day Electronics Monitoring Inc.; and Pelham Specialty Training Inc. The DWD staff recommended that the providers be approved. Leroy Jackson moved to accept the recommendation, Sandy Hartz seconded; all were in favor and the motion was approved.

Four programs (handouts available) were submitted for review of their appeal to be included in IN Training.

Amanda Brewer submitted the first program (Mixology 101, PBSA Certification and Bartender's Permit Licensure; Midwest Bartenders School) for committee review. The DWD staff recommended that the program be approved. Discussion of the program included the reminder that ERC approval of a program does not compel a region to use the program for clients. Leroy Jackson moved that this program be included in IN Training; Sandy Hartz seconded; all were in favor and the motion was approved.

Three more programs were presented to the committee with the staff recommendation that denial remain in effect. The programs (Building Professional Institute—Building Analyst; Advanced Manufacturing—Lean Practitioner I & II; and Six Sigma—Green Belt/Black Belt) were not considered to be occupational skills training.

- Building Professional Institute—Building Analyst
Leroy Jackson moved to accept staff recommendation and deny the appeal; Sandy Hartz seconded; all agreed and the motion was approved.
- Advanced Manufacturing—Lean Practitioner I & II
Leroy Jackson moved to accept staff recommendation and deny the appeal; Sandy Hartz seconded; all agreed and the motion was approved.
- Six Sigma—Green Belt/Black Belt
Leroy Jackson moved to accept staff recommendation and deny the appeal; Sandy Hartz seconded; all agreed and the motion was approved.

The IN Training Program Monthly Activity Report (handout available) was distributed to the committee. The subsequent eligibility review is in process until June; data collection issues have not been resolved.

WorkINdiana Report

The DWD staff shared the WorkINdiana Stats by Region (handout available).

Adult Education Grant Competition Update

All regions have submitted an application for review.

No public comments were made.

The meeting was adjourned at 11:20 a.m.

Meeting handouts are available upon request.

Please include the meeting date, handout title(s) or topic(s) in your message: dlovelady@dwd.in.gov